



MaineHealth Institute for Research

ORGANIZATIONAL INFORMATION FOR RESEARCH GRANT PROPOSALS

Employer I.D: 01-0238552	UEI # (SAM.gov): MAYKB1LWD5U9	DUNS #: 071732663
Human Subjects Assurance (FWA#): 00003993		CAGE Code: 1QZC8
Animal Assurance: A3862-01	AAALAC effective date: 12/20/2004	
Congressional District: ME- 001		
Central Research Mailbox: researchgrants@mainehealth.org	Website: https://mhir.org/grants&contracts	
Legal Name and Address:	MaineHealth 22 Bramhall Street Portland ME 04102-3134	

Institutional Signing Official:

Jessica Chertow, PhD, MBA
Vice President for Research
81 Research Drive
Scarborough, ME 04074-7204
Jessica.Chertow@mainehealth.org
207-396-8121

Administrative Official

Authorized Institution Representative (AOR):

Carolyn Elliott-Farino
Director, Research Grants
MaineHealth Institute for Research
81 Research Drive
Scarborough, ME 04074-7204
Carolyn.Elliott-Farino@mainehealth.org
207-396-8188

Financial Official:

Monica Kim
Director, Research and Grant Accounting
MaineHealth
1 Riverfront Plaza
Westbrook, ME 04092
monica.leekim@mainehealth.org
207-661-7107

Research Compliance Official:

Daniela Radu
Director, Research Compliance
MaineHealth Institute for Research
1 Dana Court
Westbrook, ME 04092-2912
Daniela.Radu@mainehealth.org

Accountant Emails:

Elena.Odlin@mainehealth.org
Martha.Scott@mainehealth.org
Jane.Rossi@mainehealth.org
Ann.Cromer@mainehealth.org

Payment Address:

MaineHealth Maine Medical Center
Attn: Finance
1 Medical Center Drive
PO Box 626
Biddeford, ME 04005-9422

Indirect Cost Rates:

RESEARCH	On-site: 76%	Off-site: 35.65%
CLINICAL	On-site: 28%	Off-site: 28%

Federal Rate Agreement Dated 10/03/2023; DHHS POC: Michael Stanco, 212-264-2069

Fringe Benefit Rate: 30.65% of salary

Revised 07/16/25